

Community Benefit SA

Application Form 00000

Maximum grant \$50,000

Please read the [Funding Guidelines](#) before completing this form.

1. ORGANISATION DETAILS

1.1 ABN of the Sponsor Organisation:

Please note that all correspondence will be sent to this organisation, addressed to the person listed in 1.3

ABN: 12345678900

Entity Name: A Better Community Service Organisation

Organisation Type: Other Incorporated Entity

GST registered: Yes

Status: Active

1.2 Sponsor Organisation

Name of Sponsor Organisation: A Better Community Service Organisation

Street Address 123 Your Street

Postal Address PO Box 123

Suburb Adelaide

Suburb Adelaide

State SA

State SA

Postcode 5000

Postcode 5000

1.3 Sponsor Organisation Chairperson/CEO/Director

Title Mr

Position Chair

First Name John

Phone 1300 650 985

Surname Smith

Fax 8415 4402

Email johnsmith@abcservice.org.au

1.4 Applicant Organisation

Name of Applicant Organisation

Use only if not incorporated and different from the Sponsor Organisation

1.5 Project Contact Person

Title Mrs

Position Manager

First Name Jane

Phone 1300 650 985

Surname Citizen

Fax 8415 4402

Email janecitizen@abcservice.org.au

Street Address 123 Your Street

Postal Address PO Box 123

Suburb Adelaide

Suburb Adelaide

State SA

State SA

Postcode 5000

Postcode 5000

1.6 What programs and/or services does your organisation deliver on a regular basis?

Number	Name of program	Brief description	Number of people per program	Number of programs per year	Services delivered per year	Will program benefit as a result of this project?
1	Computer Education for Seniors	Weekly classes to educate seniors on basic computer skills	20	40	800	<input type="checkbox"/>
2	Exercise classes for seniors	Twice weekly low impact exercise classes for seniors	10	80	800	<input checked="" type="checkbox"/>
3	Basic budgeting	Weekly budgeting classes for people on low incomes	15	30	450	<input type="checkbox"/>
4	Youth Group	Weekly youth activity group for people aged 12 to 24 years	30	40	1,200	<input checked="" type="checkbox"/>
5	Playgroup	Twice weekly playgroup for children aged 0-5 years	20	80	1,600	<input checked="" type="checkbox"/>
6	Functions	Hall is hired for private functions such as weddings, birthday parties and social gatherings	100	20	2,000	<input checked="" type="checkbox"/>

▼ 2. PROJECT DETAILS

What type of project are you applying for? Facilities

Strategic Improvements

2.1 Name of Project

Example Application - Facilities

2.2 Project Start and End Dates

Start Date 01/07/2014

End Date 31/10/2014

2.3 Project Description

The community centre would like to establish a covered outdoor area and community garden.

Several groups currently using the centre have expressed interest in establishing a community garden to educate community members on gardening and planting vegetables, and also as a means of bringing the community together. While we currently run general cooking classes for various age groups, it is our aim that vegetables from the garden will be used in future cooking classes which will be targeted towards low income families and with specific recipes that have been developed to teach participants how to cook low cost healthy meals using fresh ingredients.

The covered outdoor area will be adjacent to the community garden and will provide shade during summer months for members gathering to do gardening. Some gardening theory classes will also be held outside under the shaded area. The centre has a community hall next to the proposed garden and outdoor space, which we hire out to groups and individuals for various programs and events, some of these being birthday parties and weddings. Having a covered outdoor area will encourage more people to hire out the hall for events and functions, with the option of being able to use the outdoor area as well.

The community experiences high levels of disadvantage, with unemployment being a major factor. Many families in the area have recently migrated to Australia from overseas and come from non-english speaking backgrounds.

2.4 How many paid staff and volunteers will be involved in conducting the project?

Number of volunteers 30

Number of paid staff 1

2.5 Please specify who owns the building/land

Other (provide details)

If other City of Playford own the premises. Refer to City of Playford letter attached.

2.6 Does the project require council approval? eg: new structures, significant upgrade

Yes

If yes

Building Approval Approved

Planning Approval Approved

2.8 Please attach your building plan and quotes/estimates

Attachment
Building approval.doc

3. PROJECT BUDGET

3.1 List the project budget items (Items sought must exclude GST if you are registered for GST)

Attach quotes and/or supporting documentation where available.

Item	Other Contributor \$	Grant sought \$	Total Amount \$
Veranda	\$5,000	\$10,000	\$15,000
Paving	\$	\$7,000	\$7,000
Gardening tools	\$	\$2,000	\$2,000
Raised garden beds	\$	\$2,000	\$2,000
Watering system	\$	\$1,500	\$1,500
Total one-off grant sought	\$ 5,000	\$ 22,500	\$ 27,500

3.2 Other Contributions

Name of Partner	Grant requested or secured	Amount \$
City of Playford	Secured	\$5,000
	Total	\$ 5,000

3.3 In-kind support

The centre's carpentry class, with community members assisting, will volunteer their time to install the gardening beds and watering systems.

Local community members will assist with planting.

Plants, seedlings and soil have been donated by a local nursery.

See attached letters of confirmation of in-kind support.

Refer to detailed budget and quotes for a breakdown of all budget items.

Additional documentation provided

Attachment
Support letters.doc
Detailed budget.doc
Quotes.doc

▼ 4. TARGET GROUP DETAILS

4.1 Number of people to be assisted by the project

Number 1,000 People per Year

Please explain how you calculated this number. Is this contacts or people? Yearly, monthly or weekly?

Comment This number is the total number of people currently involved in the centre's programs who may use the garden and outdoor area plus the total number of people using the community hall for functions.

4.2 Target Group

Age groups	Specific groups	Gender	Type
Under 13	Aboriginal people	15.0 % Male 50.0 %	Individuals
13 - 19	Refugees or culturally & linguistically diverse people	50.0 % Female 50.0 %	Families
20 - 39			Communities
40 - 59	People with disabilities	20.0 %	
60 +	Families & Children	50.0 %	
	Rural & Remote	%	

4.3 Select up to five needs that this project will address?

experience gender discrimination

lack food

have drug and alcohol issues

are geographically isolated

are socially isolated

experience age discrimination

have limited disposable income

have limited skills

experience family breakdown

have cultural needs

have limited education

have poor physical health

lack resilience

live in poverty

have low self esteem

have suffered trauma or torture

experience domestic violence

- are unemployed or underemployed
- have low income
- have poor mental health
- have poor emotional health
- lack shelter
- lack transport
- lack physical mobility
- Have caring responsibilities
- Disengaged from school and family
- Have gambling issues
- Experience discrimination based on sexuality
- Are in contact with the criminal justice system
- Experience language barriers
- Experience race discrimination

Other/Comments

By establishing a community garden and outdoor area, we hope to provide a place for members of the community to come together to learn new skills, make new friendships, and interact as a community, while working together to nurture the garden. Many people in the area are living on low incomes due to unemployment and some families have recently migrated to Australia so are just beginning to learn English. Being involved with the garden provides those from non-english speaking backgrounds an opportunity to improve their language skills in a social environment, as well as making new friends and contacts. Once the garden has been established, we are aiming to run cooking classes using garden produce, to educate participants in preparing low cost healthy meals. These classes will provide enormous benefit to individuals and families on low incomes, many due to unemployment, as the classes, as well as the entire garden, will improve skills and provide an avenue for community members to support each other.

4.4 What evidence can be provided about the needs of the target group?

- Anecdotal
- Annual reports from other agencies
- Articles from newspapers, professional journals
- Australian Bureau of Statistics
- Case Studies
- Data from your agency
- Letters of support from other community groups
- Reports from Local, State or Federal Government
- Surveys conducted by your organisation or another agency

Other/Comment

People living in Davoren Park and surrounding areas are currently experiencing high levels of unemployment and the majority of residents are living on low incomes.

According to the ABS, unemployment in our area is far above the national average. The median weekly family income in

Davoren Park is \$760 compared with \$1,480 average Australia wide. 19% of people are unemployed. See attached report outlining statistics for the area.

Additional documentation provided

Attachments

Local community area report.doc

4.5 Which suburb, town or Aboriginal lands will the project occur in?

Davoren Park

4.6 Engagement strategy.

Several members of programs currently provided in our centre have indicated that they would like to be involved in a community garden. We currently run general cooking classes and several participants from low income families have stated that they would be in favour of attending a cooking class educating on low cost meals. We have been trying to come up with suitable classes/ groups of interest to our migrant families and establishing a community garden and future low cost cooking classes tick many boxes in terms of providing a welcoming, educational and supportive community group and activity that meets many needs in our community. Many members of our centre are already aware of plans to construct the garden, so are keen to be involved. We have already surveyed members for suggestions on the garden layout and what to plant. If funding is approved, we will promote the garden in our centre's newsletter, website and community notice board. The local council will assist in promoting the garden throughout our community.

▼ 5. GEOGRAPHIC TABLE

5.1 What Local Government area does the project cover?

If the project will cover 2 or more areas, (maximum 10) please estimate the percent in each region. If more than 10 regions, then please select either Statewide, Whole of Metro or rural regions.

PLEASE NOTE: The total percentage allocated must equal 100%

Specific region

Rural	%	Metropolitan	%
Alexandrina		Adelaide	
Barossa		Adelaide Hills	
Barunga West		Burnside	
Berri and Barmera		Campbelltown	
Ceduna		Charles Sturt	
Clare and Gilbert Valleys		Gawler	
Cleve		Holdfast Bay	
Cooper Pedy		Marion	
Coorong		Mitcham	
Copper Coast		Norwood Payneham St Peters	
Elliston		Onkaparinga	
Flinders Ranges		Playford	90
Franklin Harbor		Port Adelaide Enfield	
Goyder		Prospect	
Grant		Salisbury	10
Kangaroo Island		Tea Tree Gully	
Karoonda East Murray		Unley	
Kimba		Walkerville	
Kingston		West Torrens	
Le Hunte			
Light			
Lower Eyre Peninsula			
Loxton Waikerie			
Mallala			
Mid Murray			
Mount Barker			
Mount Gambier			
Mount Remarkable			
Murray Bridge			
Naracoorte and Lucindale			
Northern Areas			
Orroroo/Carrieton			
Peterborough			
Port Augusta			
		Outback Areas - Remote Regions	%
		Unincorporated Far North Area	
		Unincorporated Flinders Ranges Area	
		Unincorporated Port Lincoln Area	
		Unincorporated Port Pirie Area	
		Unincorporated Riverland Area	
		Unincorporated West Coast Area	
		Unincorporated Western Area	
		Unincorporated Whyalla Area	
		Unincorporated Yorke Peninsula Area	

Port Lincoln
Port Pirie
Renmark Paringa
Robe
Roxby Downs
Southern Mallee
Streaky Bay
Tatiara
Tumby Bay
Unincorporated SA
Victor Harbor
Wakefield
Wattle Range
Whyalla
Yankalilla
Yorke Peninsula

▼ 6. PROJECT OUTCOMES

6.1 Choose up to three most likely outcomes that this project will achieve for the target group.

- Increase engagement
- Increase trust
- Improve respectfulness
- Improve collaboration
- Improve capacity of people to get involved in their community
- Improve networks within the community
- Increase people's resourcefulness
- Improve knowledge of local services and facilities
- Improve use of local services and facilities
- Improve communication skills
- Increase in resilience
- Improved wellbeing and mental health
- Improved functioning
- Improved optimism
- Improve safety of communities
- Improve connection to community services
- Improve access to community services
- Improve Family functioning
- Improved inclusion in community
- Minimise re-offending
- Increased awareness and understanding of cultural diversity
- Celebrate cultural diversity
- Improved language retention
- Increased civic participation

Other/Comments

By establishing the garden and outdoor area, we hope to achieve many of the outcomes on this list. It is our vision that the garden will be a sharing, learning and meeting place for all members of the community and improve how they engage with each other.

6.2 Choose up to three most likely outcomes that this project will achieve for your organisation.

- Existing service / program is improved or expanded or is made more efficient
- New service is developed/established
- Community facilities/ resources improved or upgraded
- Program equipment increased or improved
- Skills of existing volunteers upgraded and / or additional new volunteers recruited / trained to provide an expanded or improved service
- Improve organisation support networks and collaboration
- Administration systems
- Self-help group increases self-sufficiency
- Improved level of community consultation

Other/Comments

The garden and outdoor area will provide our centre with many opportunities to provide additional programs and services in the future. The outdoor area will complement the adjacent community hall and provide more options for people hiring the hall for functions-they will have an opportunity to hold functions outdoors as well as indoors, with the covered outdoor area providing shelter from the elements all year round. This will increase our appeal to the various groups that hire the hall.

6.2a How will you measure project performance?

- Before and after questionnaires
- Observations by staff and volunteers
- Participants self assess by identifying what they have learnt and what has been important to them

Other/Comments

We will determine the success of the project by assessing the increased usage of all of our current services, hall hiring, and participation rates of new programs created as a result of the garden's establishment.

6.3 Tick any of the targets below (from the South Australian Strategic Plan) that your project links with.

- Target 5 (Multiculturalism)
- Target 11 (Housing for people with disabilities)
- Target 12 (Early childhood - Australian Early Development Index)
- Target 16 (Economic Disadvantage)
- Target 24 (Volunteering)
- Target 28 (Aboriginal leadership)
- Target 86 (Psychological Wellbeing)

▼ 7. PROJECT SUMMARY

Provide an overall summary statement for your project. Use the summary description model found in the Guide to Applying.

Develop the community centre at 123 Your Street, Davoren Park, by constructing a community garden and covered outdoor area to provide community members with a space that they can work together and interact with each other through gardening activities, to strengthen the community and promote cultural diversity through increasing skills, networks, and education and improving language and communication.

▼ 8. CHECKLIST

Is your organisation involved in a Quality Improvement Program?

No

If yes, which program.

Tick this checklist to ensure that you have provided all the required attachments and supporting documentation.

Please attach a copy of the following:

- Background information and the objects/aims of your organisation
- Latest audited annual financial statement or annual statement accepted at AGM of the sponsor organisation
- Quotes for all items requested in the budget
- \$15,000.00** Please enter the total income of the sponsor organisation as shown in the income statement you are attaching
- Documentation that the organisation has made a formal decision to apply for the grant
- Any other information to describe or support your project

Additional documentation provided

Attachments
Audited financial statement.doc
Letter from community centre CEO.doc
Community centre aims and objectives.doc

▼ 9. DECLARATION

9.1 Agreement to conditions of funding

✓ *Organisations are required to acknowledge the funding body and the Government of South Australia in any publications, promotional material, public events and official launches related to this grant.*

9.2 Signatories

- ✓ *This application is endorsed by two persons authorised by the sponsor organisation.*
- ✓ *At least one of the authorised people must be an Executive member of the Board or Management Committee.*
- ✓ *We declare that the information supplied is true and accurate to the best of our knowledge.*
- ✓ *We also acknowledge that this one-off project does not involve ongoing Government funding.*

Name	John Smith	Position	Chair	Date	06/24/2014
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Name	Jane Citizen	Position	Manager	Date	06/24/2014
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