



Disability SA

Bulletin 37

June 2013

Disability SA Update: 2013-14 Individual Support Program ('Brokerage') Contracting Update

The Department for Communities and Social Inclusion (DCSI) is currently working through and reviewing the 2012-13 service orders (or contracts), and finalising internal processes to have extensions to these current arrangements approved for the 2013-14 financial year.

Rates

If your organisation is yet to respond to the Departments offer for revised rates for the 2013/14 financial year, **please do so by close of business 7 June 2013**. These returns should be forwarded to Fiona le Compte, as described in the rate offer letter. This will provide us with time to put the new contractual arrangements in place by 1 July 2013.

If your organisation will not experience any impact as a direct result of the Equal Remuneration Order, this should be communicated to the Department as soon as possible so that a revised rate offer can be issued.

Portal


For administrative ease, we strongly encourage every provider to be set up to receive and accept service orders electronically through the Service Provider Portal. The portal is your view of our contracting system, and lists the service orders the Department has in place, and/or is offering for the next financial year. By accepting on-line, a live contract is immediately available to invoice against.

Your organisation can identify one or more individuals who have the permissions to receive, review and accept the contract offers made. If you have not yet nominated any individual to accept contracts electronically, please contact Dora Martino at dora.martino@dcsi.sa.gov.au to arrange for any necessary portal user status to be updated.

Timing

Subject to price negotiations and agreements, we would anticipate that service orders for the 2013-14 financial will start to be delivered to your organisation (either electronically through the Portal, or through mail or email) during the week commencing 11 June 2013.

Due to the large number of changes being processed in the Individualised Funding Program on a daily basis, it is possible that your organisation may receive an extension offer for service



that has recently been cancelled, or changed). Whilst the Department does try to manage these timing issues, should you find that an offer has been issued incorrectly, please reject the offer and include a comment explaining why the service order has been rejected.

Any other queries in relation to the contract process and the contracts raised should be communicated to your usual contact in the Brokerage Unit.

Should you have any queries in regard to the above, please contact **Ian Dillon, Manager Funding & Business Improvement, on (08) 8415 4122, or via email at ian.dillon@dfc.sa.gov.au**

Ian Dillon
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