

March 2013

## Disability SA Individual Support Services Program – Rollover process for Individualised Funding Stage 1

This Bulletin outlines Disability SA's intended process for putting in place contractual documentation for 2013-14 with non-government organisations for the Individual Support Services Program (ISSP). This includes all arrangements for Individualised Funding Stage 1 under option 5 (Continue with Government).

### Contract Extensions

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Nearly all Client Service Agreements (CSAs) within the ISSP end at 30 June 2013. Disability SA regional staff are updating any changes intended for recurrent contractual arrangements with an intention that, where possible, they will be extended for a period up to 30 June 2015 (subject to the contractual terms of the ISSP Service Agreement).

It is expected that these arrangements will be confirmed by regional staff by the end of March which will enable Funds Management to confirm and put in place contractual terms to enable the extensions from April 2013.

It is intended that the contractual extension will:

- be contained within one document and utilise existing CSA identification numbers.
- utilise the same CSA identification numbers for the extended term (except in the cases where multiple contracts for the one person are combined).
- be reflected in the RCR portal system with all relevant details.

For any flexible arrangements, the contractual end date of 30 June 2013 will still hold. No funds will be able to be carried forward from 30 June 2013 into a new financial year.

Following the receipt of the extension, this will enable organisations to schedule and invoice for services throughout the rollover period.

Where a contractual term is a once off, this will require Disability SA regional staff to place a new request and new contractual documentation will be issued as per the normal process. If you are uncertain of the contractual terms please check the RCR portal. To improve



turnaround time on these contractual arrangements, organisations are encouraged to register for electronic approvals for CSAs within the RCR portal.

If there are contracts for the same person where your organisation wishes to combine please email these to [Lalitha.Maheswaran@dcsi.sa.gov.au](mailto:Lalitha.Maheswaran@dcsi.sa.gov.au) or your relevant brokerage officer.

## Pricing

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DCSI is currently working through the budget arrangements for 2013-14 including the application of a standard indexation amount, consistent across all disability services funding. Subject to government approvals, it is expected that the prices for organisations on the ISSP will be subject to the standard indexation amount. This will be in addition to the Equal Remuneration Order supplementation adjustments from 1 December 2012, where relevant.

Further information about the price offers will be provided as soon as can be made available.

Joe Young  
Director, Funds Management