



Government of South Australia

Community Benefit SA

FUNDING GUIDELINES

FOR COMMUNITY ORGANISATIONS

2015

ONE-OFF GRANTS

Up to \$50,000

Apply online

From the Minister for Communities and Social Inclusion



Hon Zoe Bettison, MP

Minister for Communities and Social Inclusion

Community Benefit SA provides support for vulnerable South Australian individuals, families and communities by funding community organisations to deliver practical one-off projects, to buy essential equipment or help support organisations to grow and develop.

Community Benefit SA helps communities across the State become more resilient, vibrant, safe and confident and encourages people to participate in all areas of life including work, family, recreation, education and culture.

Grants are provided for a range of purposes including for program equipment, upgrading community facilities and for strategic improvements to improve operations for organisations providing community services to vulnerable people. Grants can also be provided to establish sustainable services, provide short term group programs or undertake community development activities.

Eligible organisations can apply for grants that fit criteria outlined in these funding guidelines.

I urge you to read about the funding opportunities outlined and speak with Community Benefit SA about submitting an application.

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About the Program

Community Benefit SA (CBSA) provides funding of up to \$50,000 to eligible organisations that provide services and programs for disadvantaged individuals, families and communities in South Australia.

CBSA is the name generally used for the Charitable and Social Welfare Fund established under Section 73B (3) of the *Gaming Machines Act 1992* to provide financial assistance for charitable and social welfare organisations. Currently \$4 million per year is allocated to the Fund from gaming machine taxes.

Funding Priorities

The current funding priorities for CBSA are:

- new arrivals
- Aboriginal people
- families and children
- rural and remote communities
- people experiencing family violence
- innovative programs that clearly address disadvantage.

CBSA only funds projects that are designed to provide assistance to individuals, families or communities who experience disadvantage.

Disadvantage may be indicated by a range of factors, including (but not limited to):

- living in poverty
- having limited access to resources
- being unemployed or underemployed
- lacking self-esteem, resilience, education, knowledge or life management skills
- living in an unsafe environment.

What outcomes are wanted?

The outcomes sought from funded projects are those that benefit the project's target group(s) and assist individuals, families and communities who are experiencing disadvantage.

Outcomes can include:

- **increased community participation** - measurable increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks
- **increased life management skills** - measurable increases in resourcefulness, knowledge of and use of local services and facilities, improved communication skills
- **improved wellbeing** - measurable increases in resilience, improved mental health, improved family functioning and optimism
- **improved quality of life** - measurably demonstrate safer communities, better connected communities.

In the case of grants for small equipment and strategic improvement, the benefit may be to strengthen an organisation so that it can better provide assistance to people who are disadvantaged.

Who can apply?

To be eligible for CBSA funding the applicant organisation must:

- be a non-government, not-for-profit incorporated community organisation
- provide social welfare help for disadvantaged individuals, families and/or communities in need in South Australia
- have a registered Australian Business Number (ABN)
- be a local council if the applicant is a separately managed community group.

If your organisation is not eligible it could:

- seek incorporation or apply for an ABN or
- approach an eligible organisation to sponsor (auspice) your project. The sponsoring organisation will be responsible for the legal and financial accountability of the project by signing a grant agreement and receiving and acquitting the funds.

Note – for profit organisations cannot apply for funding.

Categories of funding

CBSA funding can be used for:

- equipment
- programs and services
- community facilities
- vehicles.

See appendix one for more information of what is included in these categories and appendix two for information about what is not funded.

How are applications assessed?

Step one – application screening

Once the round has closed the applications are screened to check that:

- the applicant organisation is eligible to apply and
- the application has been completed in full and all essential information has been provided.

Step two – assessment against criteria

Applications will be assessed against the following criteria

- level and type of need being addressed, geographic area and evidence of need provided
- extent of benefit for the target group
- cost effectiveness
- extent to which projects complement existing community or government programs or services – in preference to projects that operate in isolation
- relevance to government strategic priorities
- innovativeness of the project
- project sustainability – no ongoing government funding required
- level of community engagement
- capacity of the organisation to carry out the proposed project
- equity of funding across target groups, geographic regions and the grants already awarded to the applicant.

How to apply

- Carefully read the funding program guidelines to determine whether your organisation meets the criteria for funding. If you are unsure, contact CBSA on 1300 650 985.
- Complete the online CBSA application in full. Incomplete applications may be deemed ineligible.
- Submit the completed application by the closing time and date – no late applications will be accepted.
- If there are changes to your project that happen after you apply and before you are notified of the result, contact the grants team.

Note – the funds sought generally exceeds the funds available. Therefore there is no guarantee that applications that meet the criteria will be successful or the successful applications will receive the full amount of funding sought.

If your application is successful

Successful applicants will receive written notification from the Minister. You will then be sent a grant agreement detailing the terms and conditions of the funding provided.

Once the agreement has been signed, you can commence the project.

Payment will be made in accordance with the terms and conditions of the grant agreement.

All applicants will be required to:

- sign a grant agreement and comply with its conditions
- measure the impact of the project and report on its results
- maintaining financial records in accordance with generally accepted accounting principles and

comply with the relevant laws in force in South Australia

- appropriately acknowledge the State Government of South Australia as a funding source for the project

If your application is unsuccessful

All ineligible or unsuccessful applicants will receive written notification at the same time as successful applicants.

Unsuccessful applicants should contact project staff for feedback regarding their application and how it might be improved for resubmission.

Need more information?

For further information on the guidelines or to discuss your project or application contact the CBSA grants management team on:

Phone: 1300 650 985

Email: cbsa@sa.gov.au

Website: dcsi.sa.gov.au/cbsa

Type and term to complete	Amount Available	What can be funded
Equipment 12 months	Up to \$10,000	<p>Program and office equipment used to administer programs or services:</p> <ul style="list-style-type: none"> • software and hardware* • toys and portable playground equipment • program supplies such as art / craft supplies, sewing machines, fabric or sports equipment • trade skill equipment such as woodworking / metalwork machinery and tools • trailers / camping equipment • furniture and whitegoods • kitchen items such as crockery/cutlery • administration and communication equipment • office furniture
	Up to \$50,000	<ul style="list-style-type: none"> • significant upgrades to operational or administrative infrastructure • purchase of specialist equipment used in the delivery of community services <p>*Organisations should consult with Connecting Up regarding their eligibility for donated software/hardware or for discounts before applying to CBSA for funds for these items.</p>
Programs and Services 12 months	Up to \$50,000	<p>Short term programs, community development activities or the establishment of new services.</p> <p>Improving skills of volunteers through training or mentoring, or recruitment and retention strategies to attract and keep skilled volunteers to support and provide services and programs.</p> <p>Applications to employ a worker to deliver services must show how the project will address a specific need and how outcomes will be measured.</p> <p>Applications to establish a new or expand an existing service must include evidence it can be sustained once the CBSA funds have been expended.</p>
Community facilities 15 months	Up to \$50,000	<p>Upgrade to facilities that have a significant level of use and community benefit.</p> <p>Proposals must be accompanied by:</p> <ul style="list-style-type: none"> • building owner consent • development plans and approval letters • quotes and estimates. <p>Applications for solar systems must: demonstrate a 50% contribution from the parent body/facility owner; evidence of the cost of the current power supply; and how the savings will be redistributed to support the work of the organisation.</p>
Vehicles 6 months	Up to \$50,000	<p>Vehicles must be essential to the delivery of services for a high needs, rural or remote target group and its use maximised where possible to sharing it with other community organisations.</p>

What CBSA does not fund

- Ongoing funding
- Core operational funding, including rent, purchase or lease of land
- Training for paid staff
- Funding of existing debts or shortfalls
- Funding other bodies to distribute funds (i.e. a broker role)
- Funding to distribute to individuals via scholarships, donations, financial assistance
- Projects that duplicate existing programs in the same community which are accessible to, and adequate for the target group
- Sponsorship of fundraising events
- Marketing and promotion
- Research projects - pilot or seeding projects with a service delivery outcome are acceptable
- Sport and recreation projects eligible for funding under the Sport and Recreation Fund administered by the Office for Recreation and Sport
- Educational programs in schools and other formal educational institutions or programs that are conducted in school during school hours
- Employment and training programs which are the core responsibility of State and Commonwealth Governments
- Mainstream health services, which are the core responsibility of Government
- Emergency relief such as food vouchers, food, payment of bills, clothing, money) and salaries for emergency relief staff to assess applicants or provide budget counselling

Submissions are not accepted from:

- Organisations that have licensed gaming machines in their facilities
- Emergency services organisations
- Other Government Departments
- Individuals, including applications by organisations on behalf of individuals
- Academic institutions or related representative bodies (including schools, universities and for profit childcare centres)
- Unincorporated organisations